



REPLY TO
ATTENTION OF

DEPARTMENT OF THE ARMY
280TH BASE SUPPORT BATTALION
CMR 457
APO AE 09033



GREEN TAB MEMO #02-03

AETV-WG-S

MEMORANDUM FOR SCHWEINFURT MILITARY COMMUNITY

SUBJECT: Commander's Action Forum

1. On 19 and 20 August the 280th BSB held the Commander's Action Forum in Bad Kissingen and Schweinfurt. The theme of the forum was "Back to School". The commander and staff of the 280th BSB addressed issues provided by members of the communities. There were 9 soldiers and family members in attendance in Bad Kissingen and 53 in Schweinfurt.
2. I have enclosed the minutes from the Commander's Action Forum.
3. The next Commander's Action Forum will take place on 21 and 22 October in Bad Kissingen and Schweinfurt respectively.
4. The Commander's Action Forum is a great opportunity to learn about the upcoming activities in the Schweinfurt Military Community and to express any ideas you have for improvements. I encourage you to review the results of the last forum and participate in our upcoming forums.
5. The Point of contact is SSG Carter at DSN 354-1530.

"DUTY FIRST"

Encl

EDWARD P. MANNING
LTC, AD
Commanding

Commander's Action Forum

Issues and Solutions:

1. The Harvest Bazaar sign was not posted in Bad Kissingen.

Solution: The Schweinfurt Community Spouse Club is a Private Organization that sponsors the Harvest Bazaar. You can reach the organization at scscinfo@yahoo.com

2. A spouse wanted to know if there is a policy stating who will assume responsibility of the quarters while her husband is deployed. Does the senior wife assume this responsibility?

Solution: The unit responsible for the housing area will assign coordinators from their rear detachment personnel. We are establishing a Mayor program in Bad Kissingen. The community will elect a mayor at a special town hall meeting on 10 Sep at 1800 in the Bad Kissingen Lighthouse.

3. The pedestrian gate key for the Bad Kissingen Elementary School is missing and needs replacement.

Solution: DPW is working the issue and will fix it prior to the start of school on 26 August.

4. Is there a contract to cut the grass and hedges in Bad Kissingen?

Solution: A DPW contractor cuts the grass three times in the summer and two times each in the spring and the fall.

5. There is a broken down vehicle in the Bad Kissingen parking area.

Solution: Report information to MPs.

6. Is there a policy letter for the National Guard soldiers to be in the family quarter without the sponsor present?

Solution: The BSB does not have a policy regarding the off-duty contact between National Guard soldiers and family members. The Company Commander from Task Force Keystone will establish his own policy.

7. Will there be a monitor on the Bad Kissingen bus to CYS?

Solution: The SAS has hired a person who will ride the bus, starting at 1330 from CYS to Bad Kissingen.

8. A family member asked what the policy is for leaving children unattended.

Solution: See Policy # 5-3. Supervision of Children, dated 15 April 2002

Available at: <https://www.280bsbi.schweinfurt.army.mil/>

9. What equipment do children need for riding a scooter?

Solution: Follow the same guidance as the bicycle safety policy, a helmet. We also recommend additional protective gear such as elbow and kneepads.

10. Civil service jobs are being transferred to Local Nationals.

Solution: The Commander is working the issue.

11. Family members in the officer quarters refuse to clean up their pet feces.

Solution: Policy letter #5-6 states it is the responsibility of the sponsor to control all pets so they don't become a public nuisance.

Available at: <https://www.280bsbi.schweinfurt.army.mil/>

12. Three of the four buildings in Geldersheim do not have building coordinators.

Solution: All housing areas in the Schweinfurt Military Community have building coordinators. The BSB CSM will ensure we post the names of each coordinator in the stairwells of each building.

13. Can the command look at changing the entrance gate to Askren Manor?

Solution: Due to safety precautions and force protection requirements, we can not use another gate as the entrance.

14. There were kids that didn't get hired for Summer Jobs.

Solution: The Heidelberg Civilian Personnel Operation Center failed to notify the Wuerzburg Civilian Personnel Operation Center in a timely manner of the personnel authorizations. Applicants that turned in their application on time received a job. Several of the late applicants received jobs as well. We will identify jobs for the summer of 2003 beginning in January 2003. Our goal is to ensure a summer job for all applicants.

15. Is there a dress code for Summer Hires?

Solution: We will hold the Summer Hires to the same standard as other employees.